


Change Outdial on a Call Pilot Mailbox

Display Shows	Keys to Press	
Date /Time	 981	OR from outside dial 531-0027, when AA answers press **, then enter mailbox and password with # key ie - 2251234#
Password: OTHER RETRY OK	OTHER	
Log: QUIT RETRY OK	<Enter Mailbox and password as one string xxxxxx - Then press OK	
0 New 0 Saved PLAY NEXT ADMIN	ADMIN or the number 8 key	
Mailbox Admin GREET PSWD QUIT	Press the number 6 key	
Msg notify ADMIN SELECT	ADMIN or the number 1 key	
Dest ph: <xxx-xxxx> CHNG OK	CHNG or the number 1 key	
Notification: PHONE EXT PAGER	Press choice or 1 for Phone, 2 for Ext, 3 for Pager	
Dest ph: RETRY OK	Enter the telephone number as you would dial it and Press OK or the # key to end the entry	
Dest ph: xxx-xxxx RETRY OK	Press OK or the # key to accept the new number	
	At this point, if you do not wish to change any other parameters, you can press the Release key or hang up.	

A short cut with just numbers would be as follows

From in the office

F981
Enter password

From outside the office

from outside dial main number,
when AA answers press **,
then enter mailbox and password and
key together – ie 2251234#

You are then logged into the mailbox, proceed as follows

8
6
1
1
1 (for phone) - 3 (for pager)
Enter the new number (with 9 at front)

Release or hang up

Send test message from mailbox to new recipient